

Message Text

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13
ORIGIN INT-05

INFO OCT-01 IO-13 L-03 EA-09 ABF-01 OMB-01 TRSE-00 SS-15

SP-02 INR-07 H-02 DODE-00 CIAE-00 NSCE-00 PRS-01 PA-02

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P 132358Z AUG 76
FM SECSTATE WASHDC
TO HICOMTERPACIS SAIPAN MARIANA ISLANDS PRIORITY

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.O. 11652: N/A

TAGS: AFIN, TQ

SUBJECT: TRANSMITTAL OF LETTER SENT THIS DATE (AUGUST
13, 1976) AS FOLLOWS:

MEMORANDUM DOTA NO. 412-TT

TO: HIGH COMMISSIONER OF THE TRUST TERRITORY OF THE
PACIFIC ISLANDS
DIRECTOR OF FINANCE, TRUST TERRITORY OF THE
PACIFIC ISLANDS
AMC PROJECT TEAM, TRUST TERRITORY OF THE PACIFIC
ISLANDS

FROM: DIRECTOR, OFFICE OF TERRITORIAL AFFAIRS
ASSISTANT SECRETARY - MANAGEMENT

SUBJECT: FINANCIAL MANAGEMENT SYSTEM (FMS) PROJECT

RECENT EVENTS IN WASHINGTON LED THE IMMEDIATE OFFICE OF THE
SECRETARY TO REQUEST INFORMATION CONCERNING HOW THE WORK ON
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THE FMS PROJECT IN THE TRUST TERRITORY COULD BE SPEEDED UP.
NUMEROUS ALTERNATIVES, INCLUDING INCREASING STAFFING OF THE
AMC ON-SITE PROJECT TEAM, WERE DISCUSSED. THE ALTERNATIVE

OF INCREASING AMC ON-SITE STAFFING WAS REJECTED

PRIMARILY BECAUSE OF DIFFICULTIES IN RECRUITING HIGHLY QUALIFIED INDIVIDUALS IN AN EXPEDITIOUS MANNER.

YESTERDAY (AUGUST 11, 1976) A DECISION WAS MADE BY THE UNDER SECRETARY TO HAVE THE BALANCE OF THE FMS WORK PERFORMED BY AN OUTSIDE CONTRACTOR, WITH THREE MEMBERS OF THE AMC TEAM IN SAIPAN PROVIDING DAILY TECHNICAL OVERSIGHT FOR THE CONTRACT. THE CONTRACT OVERSIGHT WILL BE UNDER THE OVERALL SUPERVISION OF THE TT DIRECTOR OF FINANCE; THERE WILL ALSO BE A PROJECT CONTROL TEAM COMPOSED OF REPRESENTATIVES OF OTA, AM AND THE TT GOVERNMENT WHO WILL MEET PERIODICALLY TO REVIEW THE PROGRESS OF THE PROJECT.

THE SPECIFICATIONS FOR THE CONTRACT WILL BE DEVELOPED BY AMC AND OTA, WITH ASSISTANCE FROM AT LEAST ONE OF THE ON-SITE CONSULTANTS (MR. HESTIR). ACCORDINGLY, WE REQUEST THAT MR. HESTIR PLAN TO BE IN WASHINGTON FOR APPROXIMATELY TWO WEEKS STARTING MONDAY, AUGUST 23, 1976. WHEN HE ARRIVES IN WASHINGTON HE SHOULD BE FULLY BRIEFED CONCERNING ALL ASPECTS OF THE FMS WORK COMPLETED TO DATE AND TASKS PROPOSED TO BE COMPLETED BY OCTOBER. THE CONTRACT WILL BE LET BY THE TRUST TERRITORY GOVERNMENT AND THE FUNDS WILL HAVE TO BE MADE AVAILABLE BY THE TRUST TERRITORY GOVERNMENT. A CONTRACTOR SELECTION TEAM, CONSISTING OF REPRESENTATIVES OF OTA, AM, AND THE TRUST TERRITORY GOVERNMENT WILL SELECT THE CONTRACTOR. WE EXPECT TO ADVERTISE THE AVAILABILITY OF THE RFP IN THE COMMERCE BUSINESS DAILY APPROXIMATELY SEPTEMBER 30, 1976. CONTRACTORS WOULD BE GIVEN FOUR TO SIX WEEKS TO RESPOND AND ANOTHER FOUR TO SIX WEEKS WILL PROBABLY BE REQUIRED TO EVALUATE THE PROPOSALS, MEET WITH A FEW OF THE FINALISTS AND MAKE THE CONTRACTOR SELECTION. DURING THE FOUR TO SIX WEEKS THE CONTRACTORS HAVE TO RESPOND, SEVERAL OF THEM WILL PROBABLY MAKE SITE VISITS TO SAIPAN. IT WILL BE NECESSARY FOR YOU TO COOPERATE WITH THEM DURING THIS PERIOD.

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IN THE MEANTIME WE WISH TO EXPLAIN THE ACTIONS TO BE TAKEN BY THE ON-SITE FMS TEAM:

1. THE TEAM SHOULD CONTINUE WORKING ON THE ALLOTMENT SUB-SYSTEM WITH THE GOAL OF BRINGING IT ON-LINE BY OCTOBER 1, 1976 AND THEN EXPANDING IT TO THE DISTRICTS.
2. THE TEAM WILL TAKE ON-SITE DIRECTION FROM MR. TERRY GARRETT.
3. ON A TIME AVAILABLE BASIS TWO MEMBERS OF THE TEAM

SHOULD BEGIN TO ASSEMBLE A REQUIREMENTS PACKAGE FOR THE SUCCESSFUL CONTRACTOR IN ORDER TO MINIMIZE HIS LEARNING TIME. THIS WOULD INCLUDE COPIES OF ALL FINANCIAL REPORTS WHICH MUST BE SUBMITTED BY THE TT GOVERNMENT, SPECIFICATIONS OF TT AND DOI LEGAL REQUIREMENTS RELATING TO REPORTING AND DATA AVAILABILITY, AND PROGRAM INFORMATION FROM THE VARIOUS OPERATING MANAGERS.

MR. FRANK SOLOMON WILL PROVIDE MR. GARRETT WITH ADDITIONAL INSTRUCTIONS CONCERNING THIS MATERIAL. IT SHOULD BE ASSEMBLED BY OCTOBER 1, 1976.

4. THE CURRENT MICRONESIAN ADP PROGRAMMER TRAINING PROGRAM WILL CONTINUE.

5. SHOULD ANY ADDITIONAL PROJECT TEAM TIME BECOME AVAILABLE PRIOR TO THE CONTRACTOR ARRIVING, IT SHOULD BE UTILIZED TO UNDERTAKE SHORT-TERM IMPROVEMENT PROJECTS IN THE FINANCE/ADP AREAS.

6. AFTER THE CONTRACTOR ARRIVES ON-SITE, MESSRS. HUNTER, HESTIR, AND NOLD SHOULD FORM THE ON-SITE CONTRACTOR OVERSIGHT GROUP. AFTER EXTENSIVE INITIAL ACTIVITIES AT THE BEGINNING OF THE PROJECT, THE OVERSIGHT GROUP WILL PROBABLY NOT BE REQUIRED ON A FULL-TIME BASIS. THEY SHOULD THEN BE ASSIGNED TO SHORT-TERM IMPROVEMENT PROJECTS ON A TIME AVAILABLE BASIS. IN ADDITION, AFTER THE ARRIVAL OF THE CONTRACTOR THE REMAIN-

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DER OF THE PROJECT TEAM SHOULD BE ASSIGNED TO ASSIST IN THESE SHORT-TERM IMPROVEMENT PROJECTS, AS WELL AS ASSISTING IN IMPROVING FINANCE AND ADP OPERATIONS

WE WILL COMMUNICATE WITH YOU FURTHER AS THE DEVELOPMENT OF THE RFP PROCEEDS.

(SIGNED) FRED M. ZEDER (SIGNED) ALBERT C. ZAPANTA
DOTA SENDS
ROBINSON

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<< END OF DOCUMENT >>

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